# MASERU PRIVATE ACADEMY

# **CAMBRIDGE INTERNATIONAL CENTRE**



Registration Numbers (Pre-School: 074.002, Primary School: 174.010, High School: 274.006



The optimal development of every pupil's-unique potential

Quality Education

# VISION

To operate a school that offers the benefits and advantages of international education to the community of

# MASERU

## MISSION

- To deliver tuition of exceptional quality to all boys and girls;
- To enable students academically to enter any tertiary institution, locally and internationally, after successful completion of the final year;
- To develop competent personnel to become experts in the service of education;
- To establish competent facilities in order to maintain a high standard of academic and technological skills;
- To nurture in pupils a sense of pride in their own culture, while considering the rich variety of other cultures, and the enrichment to be obtained by interaction with other cultures;
- To educate the child in his or her totality for the future.

## **CURRICULUM**

The school offers the International Cambridge Curriculum (IGCSE). The IGCSE syllabus focuses on global/international aspect, broadening and offering students opportunities to study abroad.

# STIPULATIONS & CONDITIONS FOR ADMISSION

- 1. Learners two years older than the average class age they are applying for will not be accepted.
- 2. Signing of this document acknowledges that:
  - 2.1. The parent/s and guardian/s are aware of the Christian nature of the school life;
  - 2.2. Agree that the relevant learners attend assembly meetings.
- 3. The registration fee of M800 for learners from Year 3 S4 is payable upon acceptance of the pupil.
- 4. When a child is enrolled, each parent or guardian commits himself/herself to abide by the decisions of the principal regarding the school's organization and discipline. If rules change, the parents undertake to abide by the new rules and to accept that the principal's decision is final.
- 5. The principal/HOD will address all complaints in connection with rules, regulations, policies, or procedures and the implementation thereof.
- 6. The learners are expected to attend all compulsory official school days, including special days and evenings.
- 7. If a learner is absent due to illness or any other reason for a term or a portion thereof, a parent is not entitled to any school fee refund.

- 8. Fees are payable in advance and Accounts must be settled by the 7th of every month.
- 9. If a parent/guardian refuses or neglects to pay fees, the school lawyers will be asked to proceed with prosecution. The parent will both/or separately be liable for the legal fee, on the lawyer or client scale.
- The school reserves the right to terminate a learner's enrolment by giving one term's notice or at the end of the academic year. In addition, a learner's enrolment will be terminated as a consequence of any of the following:
- 10.1. If school fees are not paid punctually, after 14 days notification is given to the parent/guardian;
- 10.2. If a learner fails any academic year twice;
- 10.3. If he/she influences, injures, or threatens another pupil.
- 11. School fees can be increased during the course of any year.
- 12. A parent may not disrupt, obstruct or interfere with the school, the learning process, or the organization of the school in any way.

# **SCHOOL RULES**

# School Attendance

- 1.1 It is expected of the learner to attend school regularly including the first and the last day of every term.
- 1.2 In case of illness or any other emergency, the school must be informed before 08h00 in the morning.
- 1.3 If a learner is absent for longer than two days, a *letter from the parent* or a *medical certificate* must be handed in.

#### 2. School Apparel

NB: It is compulsory for all learners to wear full school uniform during academic hours and on special occasions.

No windbreakers, drymac, or parka jackets may be worn as a school uniform.

Primary School (Grade 1-6) Summer/Winter Girls

White Short Sleeve School Shirts - Summer White Long Sleeve School Shirts - Winter Plain white vests only, can be worn under the shirts Dark Grey School Skirts (knee length) or long pants Black School Shoes

- Navy school socks with stripes
- Summer caps /Floppy hats (summer only)
- Long or sleeveless jerseys
- Padded jackets
- Tracksuits-worn as a full tracksuit not separate
- Royal blue golf shirts are worn with the tracksuit
- Beanies
- Gloves
- Scarves
- Ties are worn in winter only with the long-sleeve school shirt or white school shirt when wearing a blazer/Padded jacket
- Blazers-Ties must be worn

#### Boys

White Short Sleeve School Shirts - Summer White Long Sleeve School Shirts - Winter Plain white vests only, can be worn under the shirts Dark Grey School Shorts or trousers Black School Shoes

- Navy school socks with stripes
- Summer caps/Floppy hats (summer only)
- Long or sleeveless jerseys
- Padded jackets
- Tracksuits-worn as a full tracksuit not separate
- Royal blue golf shirts are worn with the tracksuit
- Beanies
- ✤ Gloves
- Scarves
- Ties are worn in winter only with the long-sleeve school shirt or white school shirt when wearing a blazer/Padded jacket
- ✤ Blazers-Ties must be worn

#### All the items marked with a \* <u>HAVE</u> to be purchased at the School Uniform Shop.

#### High School S1- S4 <u>Summer/Winter</u>

#### <u>Girls</u>

White Long Sleeve School Shirt Plain white vests can be worn under shirts Dark Grey School Skirts (knee length) or Long Pants Black School Shoes

- Navy School socks with stripes
- Ties are worn throughout the academic year
- Blazers
- Summer Caps/Flopppy hats (summer only)
- Long or Sleeveless jerseys
- Padded Jackets
- Tracksuits worn at Sports outings only
- Beanies (winter only)
- Gloves
- Scarves

#### Boys

White Long Sleeve School Shirts Plain white vests can be worn under shirts Dark Grey School Trousers Black School Shoes

- Navy School socks with stripes
- Ties are worn throughout the academic year
- ✤ Blazers
- Summer Caps/Floppy hats (summer only)
- Long or Sleeveless jerseys
- Padded Jackets
- Tracksuits worn at Sports outings only
- Beanies (winter only)
- ✤ Gloves
- Scarves

All the items marked with a \* <u>HAVE</u> to be purchased at the School Uniform Shop.

## 1. Sports Wear

a) School tracksuit

b) Specific wear for the different sports as stipulated

# 2. Students - Neatness

# (a) Girls

Hair must always be neat and tidy and long hair should be tied up. Nails must be kept clean and short. Only colourless nail polish is allowed. Only one pair of studs or sleepers are allowed in the ears. No other jewellery is allowed

# (b) Boys

Boy's hair should be neat and short. No jewellery allowed.

# 3. School uniforms and Textbooks

All textbooks are to be bought from the Bookshop on the school premises.

Books are to be covered by the students.

**4.** School uniforms and textbooks can be purchased at the School. For further information contact the office.

# 5. General

School grounds and buildings must be kept neat at all times. Learners will be held responsible for damage to school property.

Pupils may not leave the school property during school hours.

No learner is allowed in the classroom during breaks.

Parents are welcome to contact the HOD in connection with any problems regarding their children. Parents are prohibited from interrupting the classes. Therefore parents are to schedule a meeting after the academic day.

Parent evenings are organized to discuss your child's work and progress.

Parents are asked not to make doctors or dentist appointments during school hours wherever possible.

6. School office hours are from 07h30 to 15h00.

# EXPLANATION OF SCHOOL FEES FOR 2025

(NB: The School fee structure )

Registration Fee: (Year 3 – S4 level) M800.00 once off (Non-refundable)

Year 3 – Grade R (Nursery) – M8400.00 per Annum (700.00 if paying monthly)

 $Grade 1 \ \textbf{-6} \ (Primary) - M15000.00 \ per \ annum \ (M1250.00 \ if \ paying \ monthly)$ 

 $Grade\ S1-S4\ (High\ School)-M22800.00\ per\ annum\ (M1900.00\ if\ paying\ monthly)$ 

\*This amount excludes all textbooks as well as International exam fees in S4 that are determined by Cambridge University according to the exchange rate at that time.

School fees are to be paid before the 7th of each month. Please note no arrangements will be accepted.